

Wellington School - Person Specification
Deputy Designated Safeguarding Lead – Non-Teaching



Essential	Desirable
<p><u>Qualifications</u></p> <ul style="list-style-type: none"> ▪ GCSE Grade C (or equivalent) or above in English and Maths 	<ul style="list-style-type: none"> ▪ Level 3 DSL (and further updates as required)
<p><u>Skills and Abilities</u></p> <ul style="list-style-type: none"> ▪ Experience working with children or young people in a safeguarding or pastoral role ▪ Strong knowledge of safeguarding and child protection legislation and guidance, including <i>KCSIE</i> ▪ Able to manage sensitive information confidentially and professionally ▪ Strong interpersonal and communication skills ▪ Able to remain calm, objective and resilient in challenging situations ▪ The ability to work as part of a large staff team and provide support where needed ▪ High level of organisation and administrative skills ▪ Able to work to tight deadlines, managing and prioritising time effectively ▪ Able to build and maintain positive working relationships with families and professionals 	<ul style="list-style-type: none"> ▪ Experience of working with external agencies and making referrals
<p><u>Personal Qualities</u></p> <ul style="list-style-type: none"> ▪ Flexible and organised approach to work ▪ Demonstrate a continued commitment to professional development and undertake all mandatory training associated with the role ▪ Strong relationship building skills ▪ Approachable and able to deal with problems in a professional and friendly manner, displaying tact and diplomacy as required ▪ Commitment to Diversity, Equality and Inclusion 	