



Results Handbook

2025

Information for Candidates

A Level Results Day: Thursday 14th August 2025 - 08.00am

GCSE Results Day: Thursday 21st August 2025 - 09.00am

Results Information for Students

If you have any queries or concerns about the results process, then we hope that the following information in the handbook will be useful.

Any queries or questions about GCSE or A-Level results should be directed to the Exams Office at exams@wellington.trafford.sch.uk.

For GCSE students applying for Wellington Sixth Form: if your results cause you to think again about your option choices, please submit any requests for subject changes by contacting either Mrs Stephens or Mr Cropper. Please remember that accommodating these changes cannot be guaranteed, although we will do our very best to do so.

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Arrangements for Results Day(s)

Staff will, of course, be on hand to support you once you have received your results.

Should you need further support or guidance in light of your Results, please speak to a member of SLT, Ms Acton (Connexions), Mr Cropper (Head of Sixth Form) or Mrs Shields (Exams).

For students receiving GCSE Results, enrolment for Sixth Form must be completed by 3pm on Thursday 14 August. Places and subject choices cannot be guaranteed if enrolment is received after this date.

This year, places at Wellington Sixth Form for 2025-26 will be confirmed using **Applicaa online**. If you do not have access to Applicaa, a paper form can be completed as an alternative (see page 12).

Further details of the arrangements for any Reviews of Results are provided on page 6-10 of this document.

Destination post Year 11.

All students must inform us of their destination. You will be asked to provide this when picking up your statement of results.

Understanding Your Results Slip

On candidate statements of results (results slips) and certificates, grades will be reported in the same way as in previous years. Please note that this results slip is not an official certificate but can be used as proof of results for enrolment/employment purposes.

For example:

Candidate Statement of Results

Season: Summer GCE and GCSE

Series: (All)

Name:

Year:

Candidate Number:

Reg. Group:

UCI:

ULN:

Exam Results

| Board | Level | Element Code | Title | Grd1 | Grd2 | Mark Equiv | End1 | End2 | Points |
|-------|----------|--------------|--------------------|------|------|------------|------|------|--------|
| AQA | GCSE/9FC | 8145TC | History TC | 9 | | | | | 9 |
| AQA | GCSE/9FC | 8300H | Mathematics Tier H | 8 | | | | | 8 |
| AQA | GCSE/9FC | 8461H | Biology Tier H | 9 | | | | | 9 |
| AQA | GCSE/9FC | 8462H | Chemistry Tier H | 9 | | | | | 9 |
| AQA | GCSE/9FC | 8463H | Physics Tier H | 8 | | | | | 8 |
| AQA | GCSE/9FC | 8658H | French Tier H | 8 | | | | | 8 |
| AQA | GCSE/9FC | 8700 | English Language | 8 | | | | | 8 |
| AQA | GCSE/9FC | 8702 | English Literature | 8 | | | | | 8 |

Your Grades

Results for the GCSE English Language (8700) spoken language endorsement will be reported as one of the following:

P (pass)
M (merit)
D (distinction)
NC (not classified)

This separate grade will appear on a certificate, but will not contribute to your 9-1 grade

If any of your personal details are incorrect on your results slip, please let Mrs Shields (Exams Officer) know as soon as possible, so that your certificates will not include the same error(s).

If you are receiving A-Level results, you will of course see letters rather than numbers. The points in the last column refer to performance points as per DFE guidance.

A reminder that UCAS points are allocated as follows:

| A-level | UCAS points |
|---------|-------------|
| A* | 56 |
| A | 48 |
| B | 40 |
| C | 32 |
| D | 24 |
| E | 16 |

Certificates

Certificates, when received from the awarding organisations, will be available:

- For collection from the Main School Office, either by former-students or a third party (provided we have received written authorisation to do so).
- Via Sixth Form (GCSE results for those staying at Wellington).
- Other year groups' certificates (e.g. Year 10 Statistics) will be safely secured in school until Year 11 or 13.

Certificates are usually received in school around October/November.

Communication will go home to advise former students when certificates are available for collection. Please make sure your contact details are updated with the Office so that we can keep you informed of their arrival.

Please note that:

- Certificates will be retained by the school for one year; unclaimed certificates will then be sent back to examination boards.
- Applications for replacement certificates must be made directly to the relevant Awarding Body/ies; there is a charge for this service.

The Arrangements for Post-Results Services

Introduction

Following the issue of results, awarding bodies make post-results services available.

Wellington School will support its students through this process.

Candidate consent

Candidates must provide their written consent for the clerical re-check, review of marking and access to scripts services offered by the awarding bodies after the publication of examination results.

It must be noted that it is the student's decision to go ahead with any review of results and they must make these applications themselves.

We will not accept any application from a third party (including parents/carers) on their behalf.

A Level Candidates

Important: Awarding bodies strongly advise candidates and/or their centres to inform their University or college choices that a review of results has been requested. By informing them, they may be able to keep the candidate's place open until the review has been completed.

An awarding body will not inform UCAS or others that a review of marking has been requested. However, it will advise UCAS of any grade change arising from a review. Full details on the guidance provided by UCAS may be found at:

Exam reviews and appeals | UCAS Clearing

Below is a list of the post-results services available:

Access to Scripts (ATS):

- Copies of scripts to support **reviews of marking**
- Copies of scripts to support teaching and learning

Reviews of Results (RoRs):

- Clerical re-check
- **Review** of marking
- Priority **Review** of marking - this service is only available for externally assessed components of GCE A-level specifications

Appeals:

- The appeals process is available after receiving the outcome of a review of results.
- Any appeals must be made via the Head of Centre (Mr Beeley).

All requests for post-results services must be made through the Centre.

If a candidate wishes to make a post results request, then the following procedures will apply:

- Requests must be made to the Exams Officer using either paper forms (available on results day/from the Exams Office) or using the link below before the deadline date (22 September) stating clearly which service is required:
<https://forms.office.com/e/2LRX88VRgB>
- Payment should be made via ParentPay.
- Candidates must read all of the instructions on the post results form before requesting any service to ensure they understand the services on offer, the fees charged and the deadlines which must be met.
- The Exams Officer will electronically submit any request to the awarding bodies and will notify the candidate of the outcome by email.
- All requests will be acknowledged within 7 working days of submission.

Fees:

Each examination board has their own fees listed for each service available – please see **page 9**.

Outcome of a Review of Marking Service:

There are three possible outcomes arising from a review of marks:

- no change to the original decision
- a correction to the original decision
- reinstatement of Centre marks.

For the first two outcomes awarding bodies will provide a reason.

Where there has been a reduction in marks or a downgrade following a review of marking, the request cannot be revoked and the original mark or grade will not be reinstated.

Review of Results services

The following information is from the JCQ guidance on Post Result Services. It may offer you some further information about the Review of Services available and help you decide whether you wish to proceed with one of the following options. Candidate consent is required for **all** Reviews of Results.

Clerical re-check

This service will include the following checks:

- that all parts of the script have been marked
- the totalling of marks
- the recording of marks.

The outcome of the clerical re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry.

Review of marking

This service will include:

- the clerical re-checks detailed above
- a review of marking as described below.

A 'review of marking' is NOT a re-mark. It is a post-result review of the original marking to ensure that the mark scheme has been applied correctly.

A marking error can occur because of:

- an administrative error
- a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer
- an unreasonable exercise of academic judgement.

The awarding body will train its reviewers to conduct reviews of marking accurately and consistently. Reviewers **will not** re-mark the script. They will only act to correct any errors identified in the original marking.

Priority Review of marking

The service is available for externally assessed components of both unitised and linear GCE **A-level** specifications only.

This is a priority review of the original marking to ensure that the mark scheme has been applied correctly.

Centres are strongly advised to submit requests for reviews of marking for any candidate, by subject, for whom they have concerns at the earliest opportunity. This is particularly so regarding priority reviews of marking where the candidate's University or college place may be at stake.

Examination Board Fees

| FEES FOR POST-RESULTS SERVICES [2025] | |
|---|-----------------------|
| | |
| EDEXCEL PEARSON | Cost per paper |
| Service 1: Clerical Check | £14.00 |
| Service 2: Review of Marking (GCSE) | £50.00 |
| Service 2: Review of Marking (A-Level) | £57.00 |
| Service 2: PRIORITY Review of Marking (GCSE) | £53.70 |
| Service 2: PRIORITY Review of Marking (A-Level) | £68.00 |
| Copy of reviewed script | £15.00 |
| Appeal | TBC |
| | |
| AQA | Cost per paper |
| Clerical re-check | £9.40 |
| Review of marking (GCSE) | £43.50* |
| Review of marking (A-Level) | £50.40* |
| PRIORITY review of marking (A-Level) | £59.90 |
| Appeal | £129.30 |
| *these fees include a copy of reviewed script | |
| | |
| OCR | Cost per paper |
| Clerical re-check | £11.50 |
| Review of marking | £65.25 |
| PRIORITY review of marking (A-Level) | £80.25 |
| Appeal | £199.00 |
| | |
| WJEC/EDUQAS | Cost per paper |
| Service 1: Clerical re-check | £11.00 |
| Service 2: Clerical re-check with post-results review (GCSE) | £43.00 |
| Service 2: Clerical re-check with post-results review (A-Level) | £49.00 |
| Service 2: PRIORITY service (A-Levels) | £58.00 |
| Appeal | £125 |
| | |
| NCFE | |
| Clerical re-check | £5 per batch |
| Review of marking (per student, per assignment) | £50.00 |
| | |
| Access to Scripts (all exam boards, except NCFE) | Free |

Key Dates 2025

To enable Wellington School and the awarding bodies to provide an efficient service, the following deadlines **must** be met:

| Service | Deadline |
|--|---------------------|
| PRIORITY Review of Marking A-level only | Wednesday 20 August |
| Reviews of Results including: Clerical Rechecks Reviews of Marking (non-priority) | Monday 22 September |
| Access to Scripts (ATS) | Monday 22 September |

November re-sits (GCSE English/Maths) 2025

Please note that only Wellington students who attended Year 11 are eligible to re-sit.

- There is an opportunity to re-sit either GCSE Mathematics and/or GCSE English Language in November 2025.
- There will be a cost for this and this is to be confirmed.
- The exams will be in their normal format, with no adaptations.
- There will be no non-exam assessments available.

Intent to Sit Exams in the November re-sits

You must express your intent to sit exams in the Autumn 2025 series **by Friday 26th September 2025**.

If you are moving to a new school or college and wish to re-sit GCSE English Language or GCSE Maths, these exams will be taken there.

Please note that some post-16 providers may ask candidates to wait until Summer 2026 before re-taking these qualifications.

Entry Deadline for GCSE re-sits (November): Friday 26th September 2025

Due to awarding body entry deadlines, late requests will **not** be accepted.

Once we have received and processed your request, the Exams Officer will be in touch with further information in due course.

Exams will take place:

| | |
|------------------------|---|
| GCSE Mathematics: | Paper 1 – Wednesday 5 th November 2025 [AM] Paper 2 – Friday 7 th November 2025 [AM] Paper 3 – Monday 10 th November 2025 [AM] |
| GCSE English Language: | Paper 1 – Tuesday 4 th November 2025 [AM] Paper 2 – Thursday 6 th November 2025 [AM] |

**Wellington School
Sixth Form 2025-26**

Name:

GCSE Results

Have you met the entrance requirements? (see below) YES/NO

The minimum qualifications for entry are:

- A minimum of 5 GCSEs at Grade 5 or above (including English Language and Mathematics).
- A minimum Grade 6 or above in those subjects to be studied at A Level (or in a 'relevant' subject where the subject chosen has not been taken at GCSE).
- Students wishing to study Physics or Chemistry must have achieved a minimum Grade 6 or above in GCSE Mathematics.
- If you wish to study two or more science A levels, It is recommended that you can achieve a grade 7/7 in Science dual award or 7 in single sciences.
- Students wishing to study A Level Mathematics should have achieved a GCSE Grade 7 or above.

Please check your three subject choices (if you have chosen Further Maths it may be 4))

| Subject | Subject | Subject | Subject |
|---------|---------|---------|---------|
| | | | |

List below any subject changes you would like to do or have to due to not meeting the subject criteria:

| Change (Subject) | To (New Subject) |
|------------------|------------------|
| | |
| | |
| | |

| Subjects and Blocks for September 2025 | | | |
|---|------------------|------------------|---------------------|
| A | B | C | D |
| Biology | Art | Business Studies | Biology |
| Business Studies | Chemistry | History | Chemistry |
| English Literature | Computer Science | Mathematics | Geography |
| English Language/Literature | Drama | Music | Further Mathematics |
| Physics | French | PE | Film Studies |
| Psychology | Mathematics | REP | |
| Product Design | Politics | Spanish | |
| Sociology | Psychology | | |
| | | | |
| | | | |
| Students choose a total of 3 subjects, 1 from each block (maximum 3 blocks) | | | |

Signed.....

Date.....