

Wellington School
Wellington Road, Timperley
Altrincham, Cheshire
WA15 7RH
E-Mail: admin@wellington.trafford.sch.uk
Tel: 0161-928-4157
www.wellington-school.co.uk
11 – 18 School

Out of Hours Caretaker

Part Time, Full Year post

Point 17 £17,772 (Pro-rata)

(Actual Salary £7,109 – based on 14.5 hours per week)

Minimum hours 14.5 per week, worked Monday 5pm-9.30pm, Tuesday to Friday 5pm-7.30pm

In due course, these hours may be extended, therefore, the post-holder must be flexible and willing to work until 10.15pm (weekdays) and possibly weekends to cover school events/lettings if required.

A part time out of hours Caretaker is required with immediate effect to join our existing site staff in keeping the School a clean, healthy, safe and secure environment. The main duties are to service all school lettings, clubs and functions out of hours, set up and removal of required equipment and, most importantly, locking of the site.

Applicants should have a flexible attitude, excellent organisational and customer care skills. Previous experience within a school or college environment is desirable but not essential.

Closing date for all applications is noon, Friday 2nd June 2017

**For further details and an application pack, please see the School Website
or contact the School.**

The School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.