

# Wellington School

11 – 18 School |

Headteacher Mr S P Beeley



May 2017

Dear Applicant

## Vacancy for Out of Hours Caretaker

Thank you for your enquiry regarding the above post.

Please find enclosed an application form, job description and person specification.

Candidates should include details of the following in their application:

- a. Their personal skills and abilities as applicable to the post.
- b. Any experience relevant to the post.

The application form, accompanied by letter and CV should be returned to the School by noon on Friday 2<sup>nd</sup> June 2017.

Thank you for your interest in this post. We would advise that only candidates who are shortlisted for interview will be contacted.

Yours faithfully,

**Stuart Beeley**  
Headteacher

*"Excellence in Everything"*

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