



An Introduction to our  
online  
payment service

[www.parentpay.com](http://www.parentpay.com)

## What does ParentPay do?

- enables you to pay for meals and other items such as trips
- offers a highly secure payment site
- gives you a history of all payments you have made
- allows the merging of accounts if you have more than one child at school
- shows you all items available for payment relevant to each of your children
- emails a receipt of your payment to the email address you register

## How does ParentPay help you?

- gives you the freedom to make payments to school whenever and wherever you like
- stops you having to write cheques or search for cash to send to school
- gives you the peace of mind that your payment has been made safely and securely
- helps with budgeting; payments are immediate, there is no waiting for cheques to clear
- ParentPay is quick and easy to use

## How does ParentPay help our school?

- keep accurate records of payments made to every service for every student
- payments do not bounce
- reduces paper 'waste'
- improves communication between the school and parents concerning payments
- offers a more efficient payment collection process, reducing the amount of money held on school premises

## How do I get started?

We will send you an activation letter to enable you to setup your ParentPay account. The activation letter will contain a personal activation username and password to enable you to login to ParentPay. During the activation process you will be guided through changing your username and password to something more memorable; you can also merge your accounts if you have more than one child at Wellington School.

## More information

More information can be found on the ParentPay website, alternatively contact the School Office.

