

## Subject: GCSE Results Day - Thursday 20th August 2020.

Dear Parent/Guardian

We hope you are having a relaxing and peaceful summer and are gaining a slight sense of normality after what has arguably been an emotional and unusual time for us all to adapt to. Due to current circumstances, results day plans this summer have been modified slightly for safety purposes and we would appreciate your support in ensuring the smooth running of these days.

Despite circumstances, it has been decided as a School community that we would very much value the opportunity to offer the students the option to come and collect their results in person on School site, rather than accessing them via email. We are aware that results days are typically emotionally charged events and yet it is vital that all individuals on the School site including students, parents and staff adhere to the safety procedures adopted by Wellington School so that the risks presented by COVID-19 can be managed and mitigated. In particular, these measures will include all individuals sanitising their hands upon entrance to the School site and also respecting social distancing measures at all times. It is also crucial that if students display any coronavirus symptoms, or has someone in their household who does, we ask that they DO NOT attend the School site to collect results.

The School will also be following all possible advice in order to minimise risk including deep cleaning surfaces and also ensuring that physical distancing is clearly marked out at result collection points.

Furthermore, with social distancing measures in mind and safety being paramount we will be staggering the collection times to ensure there are not too many students on site at any given time. This will also enable students to arrange any further help or advice that they may need. In relation to parents accompanying students to collect results, unfortunately we cannot allow parental access into School buildings. However, you will be able to wait in the School car park. Additionally, it is vital that there are no gatherings of students or parents on any part of the School site inclusive of the School gate. We appreciate your support with this matter.

Students will be able to collect their GCSE results on Thursday 20th August 2020. Results will be given out either outside in the playground at the front of School or in the Vale hall, weather dependent. Results can be collected in the following groups:

Surnames A-C 8-8.30

Surnames D-G 8.30-9.00

Surnames H-L 9-9.30

Surnames M-R 9.30-10.00

Surnames S-Y 10-10.30

Students will only be allowed to enter the School site at the times above and once they have collected results and have completed the necessary paperwork we will be asking them to leave the site promptly to avoid a build-up of students. We are aware that this is a difficult request for the students as they will naturally want to socialise and discuss outcomes. However, it is crucial that for everyone's safety, the timings above are adhered to. Unfortunately, if any student misses their time slot then they may be asked to return for their results at the end of all the sessions.

Please note that in order to cater for the staggered collection times, we have brought forward the time that results can start to be released to students in comparison with previous years. The arrangements this year will ensure no student is disadvantaged in comparison with students from previous cohorts as no student has a time slot of later than 10am.

If any student is unable to collect their results on the results day morning they may nominate a family member or friend to do this on their behalf. They must send a letter or email the school for the attention of the Examinations Officer, Mrs J. Baxter, in advance [admin@wellington.trafford.sch.uk](mailto:admin@wellington.trafford.sch.uk), giving their permission and who they have nominated to collect their results; they too must have a copy of the email. In relation to the collection times above we ask that the nominated person collects the results in the slot given for the student surname. Any results that are not collected on the day will be posted home. Please note that the School are unable to give out any results via email or telephone.

If students have applied for a place at Wellington Sixth Form and have met the required criteria, then they will be asked to confirm their place by handing in the completed form found in the results envelope to a member of staff at the sixth form stands.

Due to the fact that we are oversubscribed for this academic year, confirming a place in Sixth Form is essential and must be done by 3pm on Thursday 20<sup>th</sup> August. Please note that if places are not accepted by this time the School cannot guarantee any available place.

Alternatively, if students intend on taking a different route via college or apprenticeship and they would like further advice about next steps, there will be an opportunity to arrange a meeting with John Plaiter our connexions careers advisor.

The National Careers Service will also be delivering an Exam Results Helpline during August 2020. Students and parents can contact the helpline on 0800 100 900 to speak to a professionally qualified careers advisor for advice on next steps. The helpline will be open from 8am to 10pm from Thursday 13<sup>th</sup> August to Friday 28<sup>th</sup> August.

We do understand and empathise that the collection arrangements may not be the ideal situation for everyone but we appreciate your support in ensuring the smooth running of the day and we hope that the students will be pleased to return to School to collect an acknowledgement of the effort and work applied over the last five years.

Yours faithfully

**Wellington School**